## ICSD Meeting

### Attendees:
Norina Columbaro, Sherard Jones, Karen Darby, Carol Martzolf, Sandy Schwarz, Vincent Mokaya, Ralph Monroe, Ena, Maja, Cassandra

### Date:
3/23/2022

### Time:
1hr

### Location:
Zoom (Get approval from everyone before we record)

<table>
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<th>Agenda Item</th>
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| Welcome     | Sherard opened with a role call  
  Cassandra- Gave a thank you to the council  
  Introduction to new council members  
  - Ena  
  - Maja  
|             |               |              |
| Clarification about the SDC | Sherard  
  - Overview of the Standard Development Committee  
  - What we say about the SDC in the P&P  
  - Gave an overview of what the SDC does and how it operates  
  Sherard went over questions that was asked concerning the SDC  
  - Natalie -We need more rep globally than just in North America  
  - 4 slots will be intentionally open for global applicants |               |
| SDC Applicants | Went through and discussed SDC Applicants  
  - Question was asked if applicants are aware of the time commitment needed for the SDC.  
  - Need to consider the representation regarding association. It seems heavy on association  
  - All applicants are aware of the time needed as it was presented to applicants upfront.  
  - Before voting it may be great to know how many individuals from the organizations are selected  
  - If someone is going to be a government representative, they should be from the actual government and not a contractor. This could be a conflict of interest |               |
|             |               |              |
|             |               |              |

Steps for the next meeting
- People rejected will be removed from the Survey Monkey
- Question was asked how we will correct the lack of government representation

### Project Timeline Update

Sherard went over the Project Timeline and where we are at in the Project
- Questions was asked how we would ensure there isn't more organizations representation/associations than another.
  - Possible to do two rounds of applications.
  - Not going to finalize the roster, but this meeting was the 1st round if fine tuning the roster.
  - There will be a 2nd round of applicants and then a final roster put together after that.
- Members will rate those applicants from the 1st round. Those ratings will then be on hold until the next round.

5 current members that are good for appointment.
- 2 are from nonprofits
- 3 for profits
- 2 associations

### Other Items

- Looking to change the time, but keeping it on Wednesday

The 5 applications that was appointed they should begin meeting and getting things started.