Meeting Summary Report
ICSD Meeting

Attendees: Maja Hukic, Allison Goff, Brandon Smith, Mark Krefman, Cecily Dodge, Sandie Curtis, Karen Darby, Yeisan Matthew, Sandy Schwarz, Randy Bowman, Sherard Jones
Absent: Caroline Van Howe, Pamela Wiggins
Date: 4/21/2023
Time: 1hr
Location: Zoom (Get approval from everyone before we record)

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Notes/Updates</th>
<th>Action Items</th>
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<tbody>
<tr>
<td>Roll Call</td>
<td>Call to order at 10:02 CST</td>
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<td>Roll Call</td>
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<td></td>
<td>Agenda was approved</td>
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<td>Introductions</td>
<td>Each Council Member introduced themselves, the organization they represent, and their “why” for joining the Council</td>
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<td>Staff members Sherard Jones and Randy Bowman introduced themselves and their role at IACET</td>
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| Overview of Roles and Responsibilities | Sherard presented:  
  • IACET Standards Development Scope  
  • IACET Structure  
  • Purpose and Scope of the ICSD  
  • Responsibilities of the ICSD  
  • Governance of the ICSD  
  Seyerard made a call for Chair and Vice-Chair; Overview of the Roles as well as the process for Nominations and Voting was presented | • Nominations and Self-Nominations will be submitted via email to Sherard Jones at sherard.jones@iacet.org  
  • In the email include the following:  
    • Name of Person being Nominated  
    • Nominated Position (Chair or Vice-Chair)  
    • Rationale for Nomination |
| **Current Status of Standards Activity** | Sherard presented the current status of:  
- CE/T Revision  
- Online Digital Badging  
- Competency Based Learning |  
| • The deadline for nominations will be Monday 5/1 at 5pm EST  
• Council will review CE/T Final Draft Standard and ballot to submit to ANSI for publication mid-August |

| **Open Discussion and Next Steps** | Mark requested clarity on:  
- Actual time commitment  
- Evaluation metrics for Council success |  
| Discuss/develop Eval metrics for Council |

| **Next Meeting** | Next required meeting will be to review and ballot CE/T Final Draft Standard in Mid August  
- Sandy suggested a meeting once CE/T Final Draft Standard is circulated to Council. |  
| Determine a tentative meeting date prior to review/ballot of Final Draft Standard |