

IACET Council Teleconference

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November 16, 2017 3:00 pm ET

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AGENDA

Roll Call

Call to Order

Adoption of Minutes – 10/19/2017

2018 Standard Roll Out

Guide to the standard

New Commissioners

Next Meeting

Adjourn

ROLL CALL

Present:

Attendees: Mary Ellen Hable, Commission Advisor (non-voting); Ted Kenney, Commission Advisor (non-voting); Stuart Karasik, ICSD Chair; Charlotte Hicks, Commission at Large Liaison (non-voting); Dan Hiltz, Commission EC Liaison (non-voting); Sumi Sankaran-Deal, RTF Chair;; Linda Yesh-McMaster; Lonny Wright

Staff: Teri Laliberte, Director of Accreditation and Special Projects; Tracey Naughton, IACET Operations

Absent: Tara Orlowski; Randy Bowman, VP of Technology (staff); Carol Martsof, ATF Chair; Vicki Moeller; Nancy Riebling; Natalie Schwab; Denise Haas; Barb Riley, BOD Advisor (non-voting); Joe McClary, CEO;

The meeting was called to order at 3:04 pm ET by the ICSD Chair.

Lack of a Quorum: The selection of the new Council members will be postponed due to the lack of a Quorum at this meeting.

Approve the Agenda: Agenda accepted but without a quorum no motion to approve could be made.

ADOPTION of MINUTES

Attendance for the October meetings was clarified. But without a quorum no motion to approve could be made.

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Approval of Standard from ANSI – S. Karasik

The Standard was approved with one question being asked about the comment period. November first was the go live date for the Standard. CET Connection went out to update APs and interested parties.

BYLAWS, POLICIES and PROCEEDURES

Barb has resigned from the board and so will no longer be providing the same level of support for the work on the governing documents. The Chair noted a formal expression of gratitude to be recorded in the minutes for all the work she has done. Barb has agreed to be an ex-officio member of the group. Timeline for P&P – Teri and Tracey working on the documents. January or March date for submission – Tracey to confirm.

Tracey - What needs to happen:

Significant amount of work has been done already – when the standard was submitted. Tracey is working on the baseline. First thing is to align all the documents. She is reviewing the current P&P. Making sure that those will hyperlink to the evidence and that will allow us to be prepared for the audit and give us the baseline for the new procedures. Working on it during the next 6 weeks. Stuart offered Council assistance. Council needs to be a part of the review process. Versioning control will be the issue.

Stuart wants part of the document now. Start with a review of the essential requirements. Want to do it piecemeal. Essential requirements to go out after meeting.

Tracey can send out some of the work done as well. Current procedures are stricter than they need to be.

2018 Standard – T. Laliberte

Standard is ANSI approved. The new application is live on the IACET website. Still working with 2013 applications to make sure they have access to the 2013 standard and application. Training is being scheduled to begin in December with Randy with small groups of commissioners. January would be the earliest that people would be sending applications in to the system. Tracking of the training will take place. Council would like to see the application.

Guidebook – T. Laliberte

TOC comes from the last meeting of the Council. The document was sent to the council prior to the meeting. Send comments to Teri by next meeting. December 10? Is this the bundle? Will this be what they download?

Webinars on the new Standard, Application & Re-application:

AP Assistance webinars will be the first line of defense for the AP questions and concerns regarding the new application and the re-application.

CE/T Connection should have a link for the new webinar that was recorded (November 2017)

Process for collecting Questions to the Council

Shared form – Google sheet. How do we share questions? Teri to touch base with Randy to keep questions in the AMS.

Election Process

Mary Ellen wanted to throw her support behind Mohammed from H&H Childcare. Sumi was general interest. Daryl Lim could span several categories. Reg meets General Interest. The discussion without a Quorum could not be held. Tabled until a quorum is available. Spreadsheet will be made available to group.

NEXT MEETING

January 18 @ 3:00 pm ET.

The ICSD Chair adjourned the meeting at 4:00pm

