AGENDA
Roll Call
Call to Order
Approval of 5/10/17 Minutes
Task Forces Reports:
− Application (ATF)
− Resources (RTF)
Draft Time Line for New Standard Implementation
Discussion of Public Comment and ICSD Responses and Action to Be Taken
Motion to Adopt Action to Be Taken (tabled)
Next Meeting
Adjourn

ROLL CALL
Attendees: Stuart Karasik, ICSD Chair; Carol Martsoff, ATF Chair; Sumi Sankaran-Deal, RTF Chair; Nancy Riebling; Tara Orlowski; Linda Yesh-McMaster (left at 3:31); Denise Haas; Natalie Schwab; Vicki Moeller; Dan Hiltz, Commission EC Liaison (non-voting); Ted Kenney, Commission Advisor (non-voting); Mary Ellen Hable, Commission Advisor (non-voting); Barb Riley, BOD Advisor (non-voting);

Absent: Lonny Wright, Charlotte Hicks, Commissioner (non-voting); Lori Schnaider, BOD Chairman (non-voting); Joe McClary, CEO (non-voting); Randy Bowman, Staff (non-voting)

Staff: Tracey Naughton, IACET Operations

Confirming a quorum, the meeting was called to order at 2:32 pm ET by the ICSD Chair.

APPROVAL OF THE MINUTES OF May 10, 2017

Motion: Nancy Riebling moved to approve the 05.10.17 minutes
Seconded by Carol Martsoff
Motion passed: 9-0-0

APPLICATION TASK FORCE REPORT (ATF) – C. Martsoff
The Chair reported that the team has gone through all the elements of the Draft 1-2018 IACET Standard and created the format, order and guidance statements for the 2018 Application. Next steps are to meet with staff to review the timeline, schedule the TF action items and update the draft Application with the Action Taken by the Council in response to Public Comments.
RESOURCES TASK FORCE (RTF) – S. Sankaran-Deal
The Chair of the RTF reported that the TF has gone through all the Resource documents as a first pass. Everything that can be updated now has been updated. The next steps will be to update the Resource documents with the Action Taken by the Council in response to Public Comments and to receive the draft Application from the ATF and make any related changes to the Resource documents.

DRAFT TIMELINE AND POLICIES FOR NEW STANDARD IMPLEMENTATION
The ICSD Chair reported that a timeline has been put together by himself, staff and Dan Hiltz for the roll-out of the new Standard. It is still a draft until ratified by the Board. The critical path on the current timeline is the appeals process that must be followed in the event the ICSD has unresolved objections to the final action taken on the Public Comments. The timeline currently assumes there will not be any unresolved objections. Also, once the BSR-9 is submitted to ANSI, the amount of time to approve can range from two weeks to several months. Various scenarios of how current, reaccrediting and new applicants will be affected by the roll-out are being developed by staff.

The Commission EC Liaison and the ICSD Chair directed staff to do the following:

1. Communicate to all APs the roll-out plan for the new Standard and for the new Application and the new Re-Application. This will include the scenarios identified by staff and will each scenario will have a policy and procedure.

2. Post the same information on the website in prominent locations such as:
   – The Online Store where the Standard can be purchased online
   – News/Announcements

3. Publish an announcement in the CTE Connection that links back to the verbiage on the website.

DISCUSSION OF PUBLIC COMMENT AND ICSD RESPONSES AND ACTION TO BE TAKEN
The ICSD members reviewed the “Public Comment #1 and ICSD Action Taken.FINAL2” spreadsheet by Category, by Element, by Public Comment, and by ICSD Individual written comments; and, once a consensus was reached, the Action Taken was added to the spreadsheet. These represent the official responses to the Public Commenters that will be sent via email, pending official electronic vote by the ICSD Consensus Body. The ICSD reviewed and agreed upon action to be taken for Categories 1.0 - 7.3. The review of Categories 8 and 9 and the Overall Public Comments was tabled until the next meeting. An electronic vote will be taken after all Public Comments have been reviewed and the recommended “Action Taken by ICSD” is completed.
NEXT MEETING
June 9 at 2:00 pm ET to finish the review and action to be taken on Categories 8 and 9 and the Overall public comments.

The meeting was adjourned by the ICSD Chair at 4:31 pm ET.