



IACET Board of Directors Nomination Form

Instructions for the nominee: Provide responses to each of the questions below immediately after the question. You may extend the space provided by using your "enter" key. Please answer each question thoroughly. To be considered for the position, your nomination form must be completed on time and include sufficient detail to the information requested below.

Candidate's Name:

Nomination for:

Nominated by:

(self-nominations are encouraged)

Degree(s) earned and conferring institution(s), beginning with the most recent):

Employer:

Job title:

Address:

City, State, Zip:

Work Phone:

Cell Phone:

Email:

Accredited Provider Member of IACET since:

or Individual IACET Member since:

Years active in continuing education/training field:

Describe how you are acquainted with the ANSI/IACET Standard:

Type of Business or Organization:

Primary Service(s) and training area/population served:

Provide the name, phone numbers, and email addresses of two professional colleagues who can verify the accuracy of the information you submitted:

Please answer the following 6 questions below (using first person singular language).

1. Please list the most relevant leadership role(s) you have held in IACET or another organization. For each leadership role indicate the concrete results/achievements/accomplishments you were instrumental in bringing about in this role.

Organization	Leadership Role/Title	Date(s) of Service	Results/Achievements

2. How will IACET benefit from your involvement on the Board? (Limit your response to no more than 250 words.)

3. Skills, experience and interests (Please check all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> Finance, Accounting | <input type="checkbox"/> Grant Writing | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Administration/ Management | <input type="checkbox"/> Outreach, Advocacy |
| <input type="checkbox"/> Nonprofit experience | <input type="checkbox"/> Strategic Planning | <input type="checkbox"/> Community Service |
| <input type="checkbox"/> Board Development | <input type="checkbox"/> Policy Development | <input type="checkbox"/> IT |
| <input type="checkbox"/> Education, Instruction | <input type="checkbox"/> PR/ Communications | <input type="checkbox"/> Special Events |
| <input type="checkbox"/> Program Planning / Evaluation | <input type="checkbox"/> Other _____ | |

4. Based on current training trends, please identify how you think IACET may contribute to the changes in training, including technological advances. **(Limit your response to no more than 250 words)**

5. Please list any groups, organizations or businesses you may be able to serve as a liaison to on behalf of IACET.

6. What do you want IACET members to know about you? (The applicant may list anything from hobbies to professional accolades, to professional affiliations) **(Limit your response to no more than 250 words)**

Nominee's agreement to accept the IACET Board of Directors and Director responsibilities:

I, the undersigned, hereby declare my willingness to:

- Attend spring and fall Board meetings.
- Participate on and lead IACET committees and task forces.
- Help implement the IACET vision and mission.
- Pay travel expenses for Board Meetings and other required activities that exceed the authorized allowance for board members (currently \$750 per meeting).
- Avoid any conflict of interest/sign IACET Conflict of Interest Policy forms.

Signature:

Date:

Send the completed form electronically to astarchville@iacet.org

by **close of business on Friday, June 28, 2019.**

Call IACET at 703-763-0705 if you have questions.

This information constitutes a biographical sketch to be used with the election ballot.

Submission of this form does not guarantee nomination.

Candidates will be notified by the beginning-August if they have been nominated.

Note:

This form will be submitted to the 2019 Nominations and Elections Committee for review and voting on a ballot of candidates for a membership election of Directors and/or Director appointments by the Board of Directors. The Nominations and Elections Committee Chair will send an official ballot to the membership by mid-August 2019.