IACET Council Teleconference

Agenda and Minutes
August 24, 2016
3 pm EDT
GoToMeeting

AGENDA

Call to Order
Roll Call
Review and Approval of Minutes – July 14, 2016
Discuss proposed revisions for wording of 3.3 and 3.4
Review Category 4 and Category 5 Comments
Next meeting
Adjourn

Attendees: Stuart Karasik, Denise Haas, Lynne Ivey, Carol Martsolf, Tara Orlowski, Nancy Riebling, Barb Riley, Natalie Schwab, Lonny Wright, Linda Yesh-McMaster, Vicki Moeller

Absent: Jacqueline Bessette (with notice); Michelle Kruse (with notice); Sumi Deal; Joe McClary (with notice)

Staff: Tracey Naughton

MINUTES

Review and Approval of Minutes
Motion by Lonny Wright to approve the July 14, 2016, minutes
Seconded by Nancy Riebling
Motion passed: 11-0-0

Discuss proposed revisions for wording of: 3.3 and 3.4
Tara and Stuart presented their proposed wordsmithing of 3.2 and 3.3 with the following results during the taskforce review:

- 3.3 was split out into a proposed 3.4 and the wording of the remaining 3.3 was finalized and unanimously agreed upon. All changes are noted in the Working {Standard} Document.
- 3.4 was added as an element and the wording tentatively agreed upon. Nancy and Carol agreed to wordsmith 3.4 for the next meeting. All changes are noted in the Working {Standard} Document.

Review Category 4 and Category 5 Comments
- It was generally agreed that the Standard should ensure there is a process for needs analysis and then look at outcomes.
- For the next meeting, Tara and Stuart agreed to wordsmith 4.1.
- The review of Category 5 was tabled until the next meeting.

Next Meeting – October 19 3:00 ET
- **Everyone should review and submit comments for Category 6 before the next meeting.**

The meeting was adjourned at 4:07 pm

ACTION ITEMs

1. Stuart offered the following comment and directed staff to ask Joe McClary to contact ANSI to obtain a formal opinion:

   Is the Glossary part of the Standard and subject to the same change process as the Standard, or can the Glossary be considered part of the Application?

2. It was agreed that the terminology. "provider" that is used throughout the Standard will be universally changed to "Accredited Provider".